

www.morimor.com

# 2021 REPORT



# We celebrate the exemplary life of Eduardo Morgan Jr. 1937-2021

I am a **responsible** lawyer and a defender of my country,

a lover of Panama

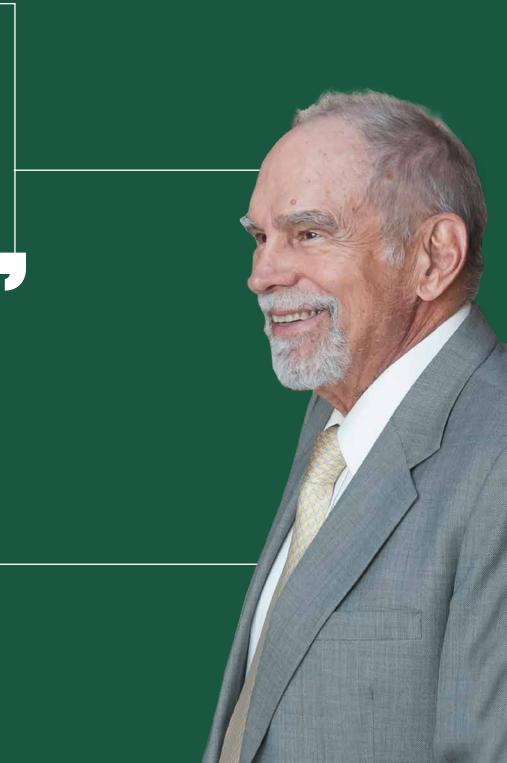
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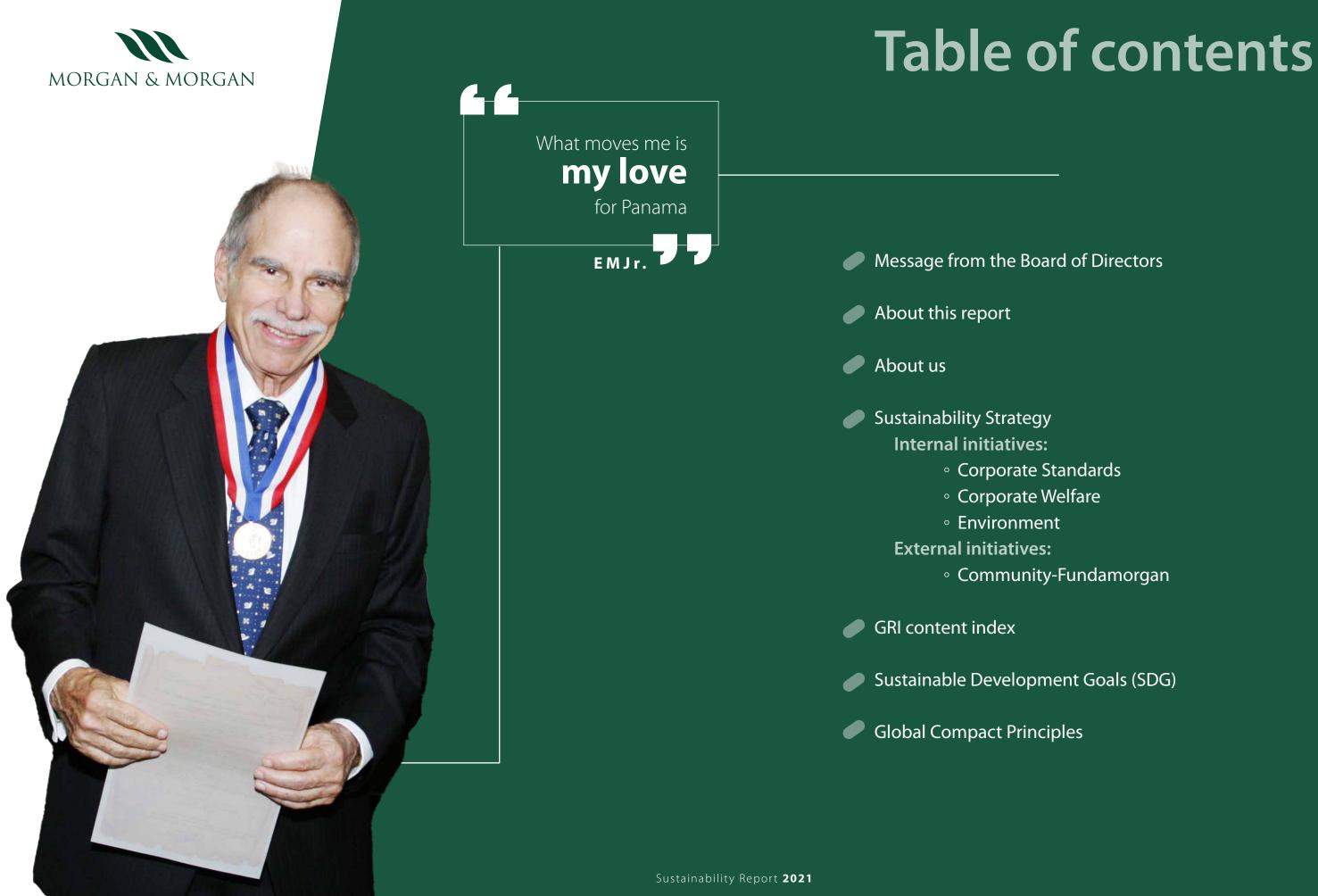
## My goal is to have the best law firm and contribute to the development

of Panama

EMJr.

Sustainability Report 2021





## 





# Message from the Board of Directors

#### Juan David Morgan G.

CEO

As 2021 ended, Panama still faced the impact of the Covid-19 pandemic, though the scope of the country's vaccination drive has brought a more optimistic outlook. Morgan & Morgan's commitment to support our stakeholders remained focused on responding to their needs.

In this regard, we continue to invest in our Corporate Wellbeing Program, prioritizing the health and quality of our employees' work life by, among other things, maintaining the hybrid work model in various corporate areas, as well as strictly keeping to biosecurity protocols, including following up on all Covid-19 cases and continuing to promote vaccination. This year, we extended pandemic-born such programs as Telemedicine and Mental Health, and we resumed personalized care via our in house "Medimor" clinic.

We also offered countless talks and workshops focused on ergonomics, nutrition, healthy living, stress reduction, effective time-management, and working from home (WFH), among others. Aware of our responsibility, we continue to support our clients in their economic recovery, providing solutions to maintain business continuity.

With our community we keep working founder, Eduardo Morgan González, passed away on July 8, 2021. Nonetheless, the culture through Fundamorgan, which in 2021 celebrated its 20th anniversary. Among its that he left behind will continue to grow. Morgan & Morgan remains part of the integral important achievements, the most development of our country through all the Community Legal Assistance Program has legally represented people, which otherwise legal, fiduciary, financial, and social responsibility processes, programs, and would not have been able to pay, in over 3,200 projects we promote. Our commitment is to family and domestic violence proceedings, and over 11,000 people have attended its keep his values alive and permeating through activities and talks aimed at raising awareness the coming generations. Despite a challenging outlook, today we look to the about domestic violence, its roots, and how to future with a commitment to continue stop it. working with renewed enthusiasm, with our purpose of contributing to the social and Regarding the Citizenship Education Program, economic development Panama, as we have it has sponsored training spaces for over 12,000 young people on life skills, democracy, been doing for almost a century. We will also and human rights, among others. In addition, keep working on material issues, as well as it awarded 30 scholarships to students from developing and promoting increasingly sustainable businesses, in order to contribute to the national recovery.

the University of Panama Law School.

Furthermore, in our effort towards environmental recovery and proper waste disposal, Morgan & Morgan has installed the first ever biodigester in the Republic of Panama. It will complement the existing Recycling Center at MMG Tower, Morgan & Morgan's headquarters.

As our clients, colleagues, and community are aware, my brother, and this company's



# **About this report**

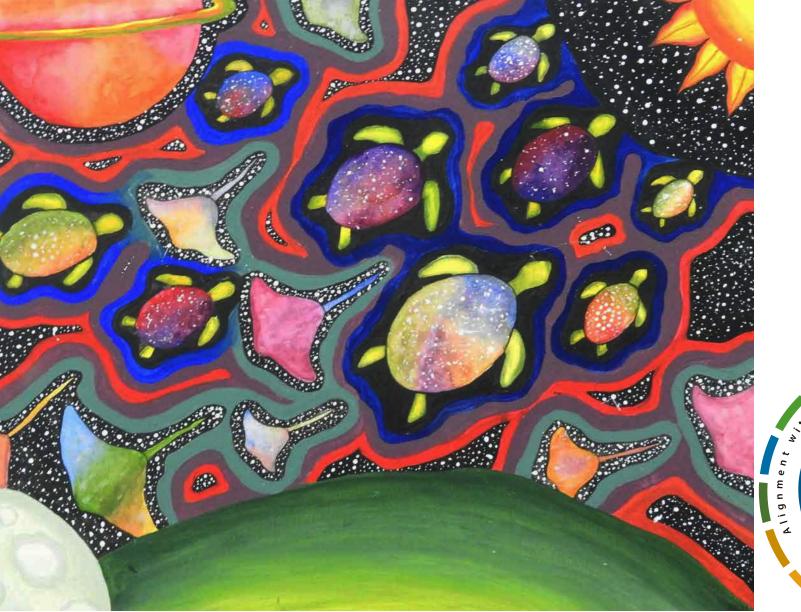
## **Scope and Coverage**

This report offers information relevant to Morgan & Morgan's various stakeholders addition, Morgan & Morgan about its processes, sustainability strategy, In understands the fundamental role and 2021 achievements, as well as the companies play in the achievement of the main economic, environmental, and social Sustainable Development Goals (SDGs). impacts that the activities of its Therefore, it is committed to carrying out constituent companies, Morgan & Morgan its activities in accordance with them, and Morgan & Morgan Legal (Panamanian seeking a paradigm shift, regarding the operations), have had during that period. traditional development model, towards The firm has been a signatory of the sustainable development. In this regard, United Nations Global Compact (UNGC) we prioritize our efforts in SDGs 4, 5, 8, 12, since 2002. This document also constitutes 13, 16 and 17. a progress report on its commitment to the UNGC's 10 Principles in the areas of



This report also represents Morgan & Morgan's first attempt to report its impact in the three spheres (**economic**, **social**, and **environmental**) under **GRI standards**. Our stakeholders may freely access these reports through the sites:

For questions, you can contact the Assistant Vice President of Corporate Social Responsibility **camila.vengoechea@morimor.com**.



*Obra de Madjuly Romero Concurso "Desafíos de la juventud en tiempos de pandemia: derechos humanos y participación ciudadana".* 

human rights, labor standards, the environment, and the fight against corruption.



About us

Morgan & Morgan is a Panamanian law firm with a broad range of legal services. The firm regularly local clients and multinational serves corporations from various industries, including renowned financial institutions, government agencies, and private clients.

In particular, the firm has been involved in all stages of development of megaprojects related to energy, water supply, construction, oil, mining, public infrastructure, retail sales, ports, transportation, among others.

The growth of the Panamanian economy and the fact that Panama has become an important regional center for world trade has allowed the firm's lawyers to acquire considerable experience in multidisciplinary practices that cover the entire spectrum of their clients' needs.

# Values Purpose

Develop our mission by contributing to the social and economic development of the country

in accordance with the strongest moral principles and a firm commitment to our community, clients, and employees.

**Sustainability** 

## Almost 100 years offering legal services based on trust and efficiency

Sustainability Report 2021

We are honest and transparent. Our conduct is ethical.

#### Commitment

Integrity

We work with dedication and professionalism and have a strong sense of belonging and loyalty to the institution.

#### **Fraternity**

We show our humanity, promoting the sense of family and relationships based on trust and respect.

#### Teamwork

We support each other knowledge, and strive to

#### Solidarity

we care about improving the well-being of our employees and our community.

We aspire to endure and continue enhancing the Morgan & Morgan's legacy, generation after generation.





Practice Areas			Assoc
Competition and Consumer Protection	Corporate Services	Maritime Litigation	Compliance Association of Panama (Asocu)
Banking and Financing	Immigration Law	Insurance and Reinsurance	Association of Directors of Panama
Regulatory Compliance	Labor Law	Intellectual Property	Inter-American Association o Intellectual Property (ASIPI)
Friminal Law	Tax Law	Projects	Panamanian Association of
Tech Law and Data Protection	Estate Planning	Securities and Capital Markets	Industrial Property Law (APADEPI)
Government Contracts and Acquisitions	Litigation and Conflict Resolution	Ship Registration and Financing	Panamanian Association of Maritime Law (APADEMAR)
Real Estate	M&A		Panamanian Association of Business Executives (APEDE)
Energy and Natural Resources	Mining		Panamanian Association of
			Compliance Companies (APE
			British Chamber of Commerce

Panama

Commerce

**Chiriqui Chamber of Commerce** 

Panamanian-German Chamber of Commerce and Industry

Mexico-Panama Chamber of



#### nd Industry Groups

ber of Commerce, tries, and Agriculture of na

nanian Chamber of ing

nanian Chamber of Social opment (CAPADESO)

TEC

Go Abroad

ge of Authorized Public Intants

nal Bar Association of na

ess Council of Latin ica (CEAL)

**D.C. Bar Association** 

FIBA - Florida International Bankers Association

ICC Panama (Chamber of Commerce)

Institute of Corporate Governance of Panama International Bar Association (IBA)

International Fiscal Association (IFA-Panamá)

International Tax Planning Association (ITPA)

International Trademark Association (INTA)

New York State Bar-Office of Court Administration

Society of Trust and Estate Practitioners (STEP)

SUMARSE

The American Chamber of Commerce & Industry of Panama (AMCHAM)

The Florida Bar Association

The International Academy of Estate and Trust Law

The Maritime Law Association of the United States



### **Global Reach**

In order to provide our worldwide clients with exceptional and innovative service, Morgan & Morgan is the exclusive representative in Panama of the following professional networks:





## Employment Law Alliance

World Services Group

**Employment Law Alliance (ELA):** 

With a network of 3,000 labor and employment attorneys in all 50 U.S. States and 300 cities around the world, ELA is a unique and powerful legal resource for employers. Lawyers from our Labor and Immigration group participate in its networking activities.

#### **Terralex:**

Worldwide network of 17,000 lawyers in more than 155 major independent law firms located in 100 countries and 44 U.S. States. Terralex attorneys guide clients through the challenges of global business. Morgan & Morgan has been its exclusive representative in Panama since 1990.

#### World Services Group (WSG):

A global network whose members are among the leading providers of professional business services. There are more than 130 firms representing clients around the world. Morgan & Morgan is its exclusive representative in Panama since 2002.

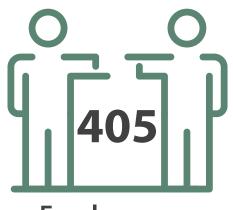


With 145 members worldwide (80 in the United States), ALFA is the leading global network of independent law firms whose success is driven by broad and deep local



# Relevant Figures: 2021

Morgan & Morgan is one of the main providers of services related to the registration of ships and corporations, as well as the largest law firm in Panama by number of employees and partners.



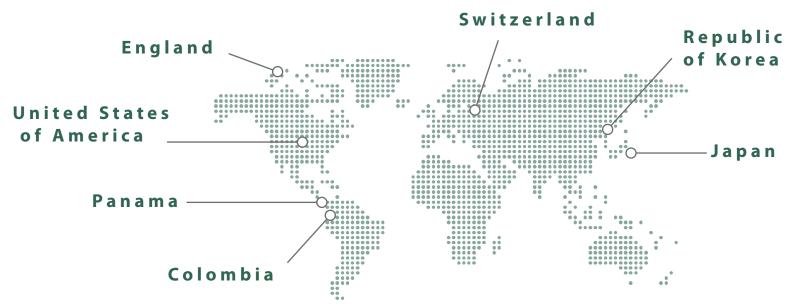
**Employees** 



Partners

Clientes

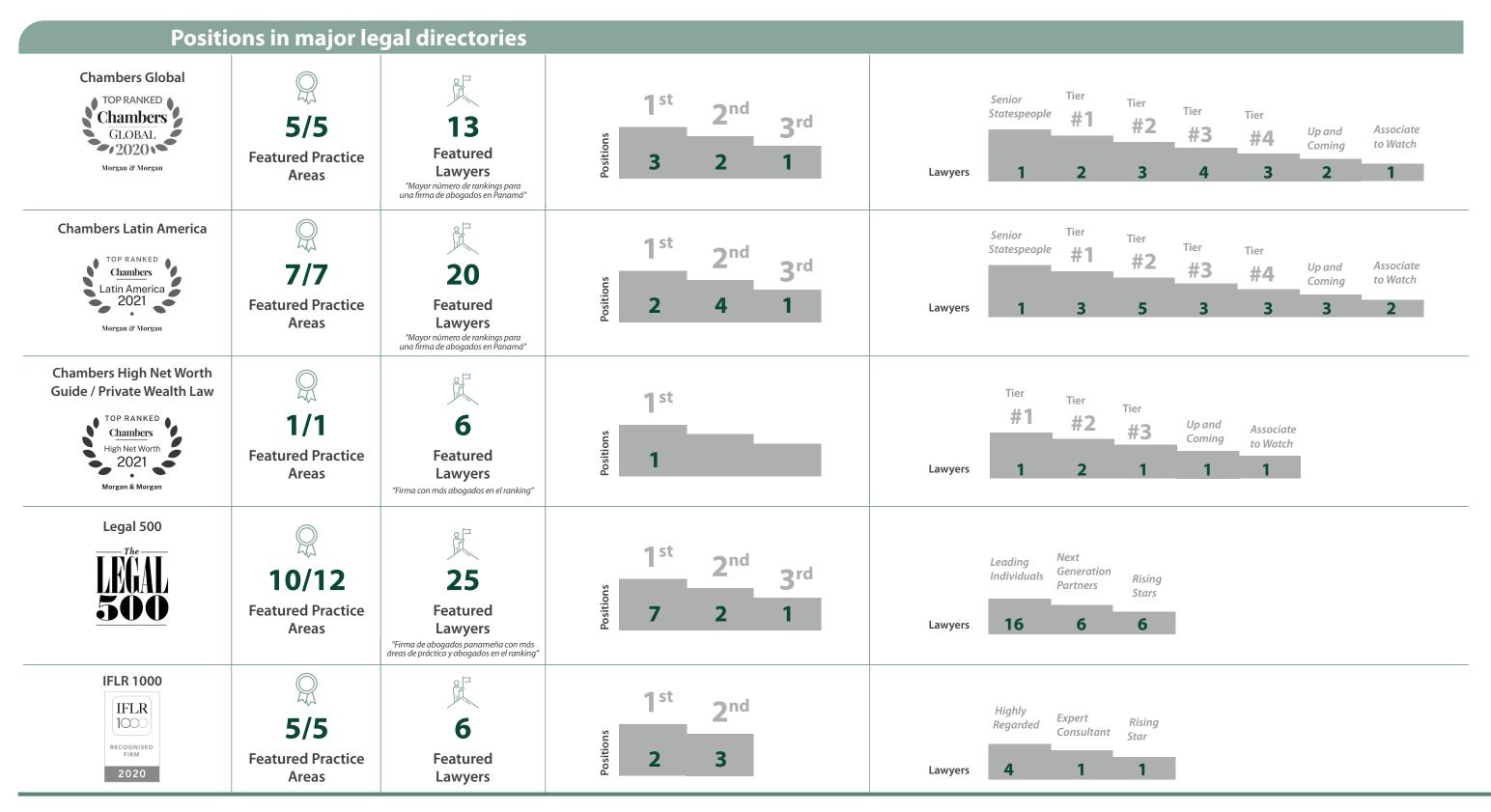
From 90 countries, including:

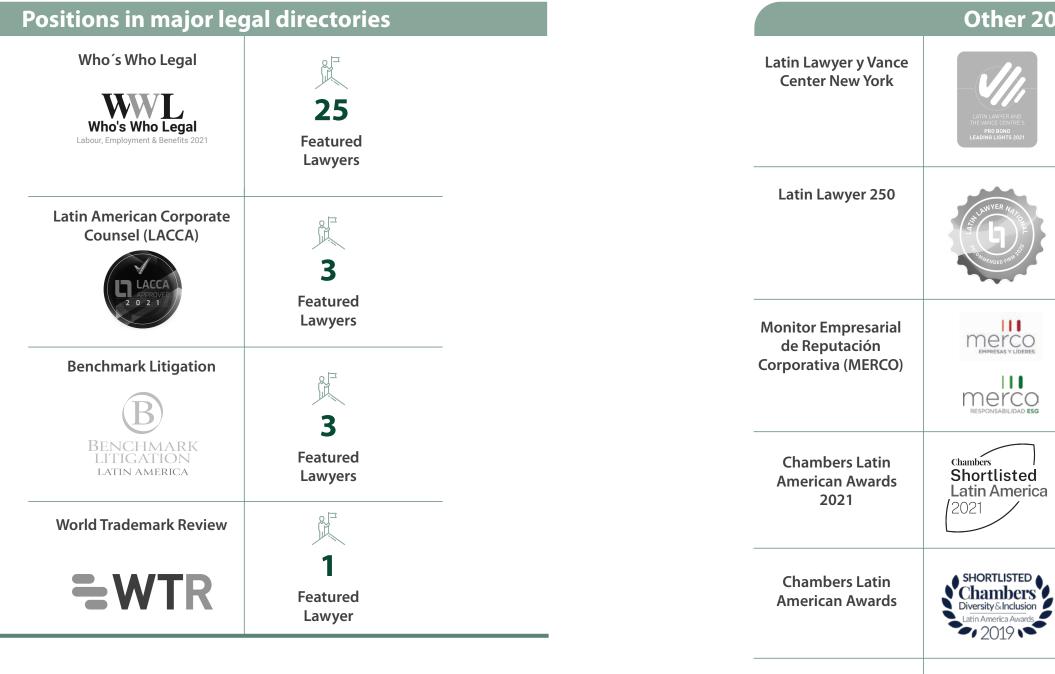


Most of the clients are corporations, shipping companies, and foreigners. Through intermediaries and foreign contacts, we serve a global market, mainly from America and Europe. Locally, individuals and companies come to us for high quality service.

## Acknowledgements

Thanks to our clients' trust and our brand's market position, our firm and its team of lawyers has been recognized each year in the legal sector.





### Other 2021 Recognitions

Pro Bono Leading Light.

Recognized as the largest law firm in Panama.

Recognized among the 100 companies with the Best Corporate Reputation, Social Commitment, and Good Governance in Panama.

Nominated for "Firm of the Year" in Panama.

"Diversity and Inclusion: Outstanding Contribution": Carlos Ernesto González Ramírez.



**Benchmark Litigation** 

Awards 2021

Patent Lawyer Magazine Shortlisted as "Litigation and Arbitration Firm of the Year" in Panama and Simón Tejeira Q. as "Litigator of the Year" in Panama".



Recognized as one of the leading law firms in Panama in Patent Law.



# Morgan & Morgan: Our Culture of Knowledge

Our founder's greatest fortune has been their knowledge and intellect, which, added to the desire to do things well and their team's talent, has created a virtuous cycle in which knowledge grows and is generously shared.

## **Startup Series**

In 2021, the STARTUP SERIES was born. An informative space designed for entrepreneurs and independent professionals seeking to boost their business initiatives. The platform offers various resources on legal topics prepared by our legal team.



## **Covid Resources Center**

Compilation of regulations from various government entities, as well as bulletins, information on deadlines, webinars, and news articles on the different measures implemented in Panama impacting business operations.





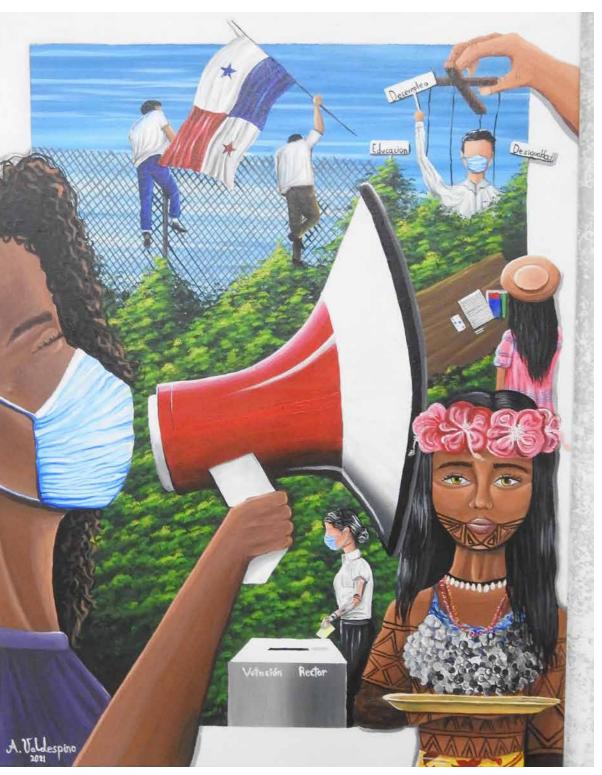




Other legal media publications

Topics addressed: Tax, immigration, labor, regulatory, criminal, insolvency, compliance, and tech law, among others.





#### Work of Alejandra Julieth Valdespino Córdoba Contest "Challenges of youth in times of pandemic: human rights and citizenship"

# **Sustainability Strategy**

Our sustainability strategy focuses on the following pillars:



\*At the time of this publication, work is under way to align strategy with ESG concepts.



## External Initiatives

Executed by





## CORPORATE STANDARDS

CORPORATE WELLNESS

## MORGAN & MORGAN

## **Interal Initiatives**





# Corporate Standards

Since its inception, Morgan & Morgan has maintained the highest ethical standards in its relationships, whether between partners, employees, clients, suppliers, and the communities in which it operates.

## • Corporate Governance

Morgan & Morgan is a corporation with 48 partners. The Board of Partners chooses the managing partners through a senior management committee that coordinates the work of the business and administrative areas. In addition, the following committees focus on specific topics:

- Technology Committee
- Audit and Risk Committee
- Nomination and Corporate Governance Committee
- Data Security Committee





## Code of Ethics

The organization's principles and values are reflected in its Code of Ethics. This document outlines the rules governing the behavior of all its members and serves as a guide on ethical issues.

Knowledge of and compliance with the Code of Ethics is mandatory for all firm members. The rules on prevention of money laundering and financing of terrorism, conflicts of interest, and the protection and privacy of personal data are particularly relevant.

The Code of Ethics is published on the firm's intranet and on www.morimor.com

For all stakeholders and is periodically reviewed.

#### Personal Data Protection and Privacy

Morgan & Morgan safeguards the personal information, to which it has access to, of its employees, executives, lawyers, clients, suppliers, contractors, and any person interacting with it with a high level of confidentiality, through appropriate administrative and technological measures to secure these records.

The firm, as a provider of legal services, has a professional, ethical, and legal obligation to keep confidential all the information it receives as part of its attorney-client relationships.

Additionally, it is committed to protect the information it stores and/or processes regarding people, whether natural or legal.

The Data Protection Policy is available at www.morimor.com.

#### Course on:

## Code of Ethics and Compliance through Morgan Academy

Complying with the organization's high corporate standards, employees are trained annually through the "Morgan Academy" platform on issues regarding Compliance and our Code of Ethics.



#### www.morgan-academy.com



## Prevention of money laundering and financing of terrorism

As part of our commitment to international legislation and regulations, particularly Law No. 23 of April 27, 2015, which "adopts measures to prevent money laundering, the financing of terrorism, and the proliferation of weapons of mass destruction, and dictates other provisions", all Morgan & Morgan employees are trained annually on this issue, which represents a threat to peace, security, human rights, democratic stability, and economic and social development. An effective way to avoid and combat the risks of money laundering and terrorism financing is prevention and training.

The Compliance area oversees that the organization's reputation is not affected, legally or operationally, by suspicious activities from its clients regarding money laundering, capital legitimization, or terrorism financing. The Compliance Department is responsible for implementing the "Know Your Customer" Policy, based on the highest global standards, applying the corresponding procedure manuals.

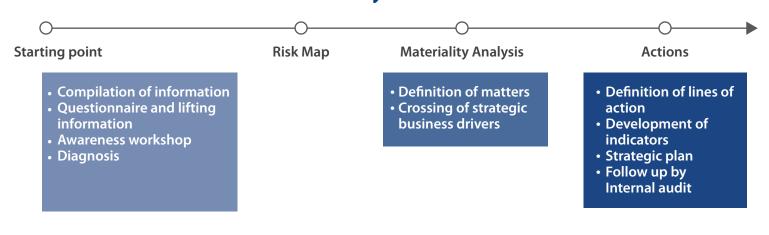


## Whistleblower system

Our policies establish a Whistleblower System that is reinforced every year to ensure that all employees are familiar with this important channel and communication. It is also available for clients, service providers and people in general.



Complaints can be made anonymously through www.morimor.com



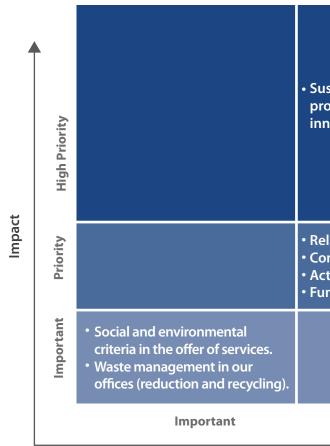
#### The Audit and Risk Committee will monitor the Strategic Action Plan



#### Materiality

At the beginning of 2019, an outside consultancy was hired to carry out a materiality assessment on the significant economic, environmental, and social impacts of our organization, as well as those that substantially influence our stakeholders' decision-making.

\*As the sustainability strategy is being updated, Materiality will also be reviewed.





#### **Materiality of Risks**

#### **Risk Map**

istainability and oduct/services novation.	<ul> <li>Corporate Governance and Transparency.</li> <li>Regulatory compliance and prevention.</li> <li>Prevention of money laundering and financing of terrorism.</li> <li>Ethics and anti-corruption.</li> <li>Brand equity.</li> <li>Privacy protection and info security.</li> <li>Solvency and financial sustainability.</li> <li>Risk management.</li> </ul>		
lationship with suppliers. omplaint´s mechanism. tive listening to customers. ndamorgan´s Continuity.			
	<ul> <li>Talent retention.</li> <li>Generational changes.</li> </ul>		
Priority	High Priority		

Importance



#### Safety Health and **Committee**

The Safety Committee is made up of both worker and company representatives, and handles the promotion, prevention, and surveillance of occupational health and safety systems within Morgan & Morgan. The Committee is trained to react and resolve any situation in accordance with established protocols, and is responsible implementing, programming, for directing, and executing the emergency response. The Committee evaluates actions aimed at promoting, preventing, and solving occupational safety and health problems, and coordinates their implementation in the event of an emergency in order to guarantee the safety our people and assets.

\*At the time of this publication, work is under way to align strategy with ESG concepts.

#### **Emergency plan in case of virus** spread



For Covid-19, a Special Reopening Protocol, "Your Company Takes Care of You", was designed to guarantee the highest standards of prevention and protection for our employees and clients.

In the event of Covid-19 or other contagious disease, the company follows rules set by the Ministry of Health and other government entities.

During 2021, employees took the Physical Security course, which included a video detailing the "Your Company Takes Care of You" protocol.

#### **Corporate Social Responsibility Policy (CSR)**



Morgan & Morgan's CSR Policy the organization's establishes philosophy in this regard, itself based on the principles of the United Nations Global Compact (UNGC) and ISO It includes the firm's 26000. commitments on human rights, labor practices, environmental responsibility, fair operating and marketing practices, and participation in the development and implementation of community welfare programs.



The CSR Policy is a key element of our sustainability, reputation, and success. The firm's leaders are responsible for promoting these actions and principles, convinced they are the only way to guarantee sustainable development.



This document is available on www.morimor.com



## **Interest Groups**

- Clients
- Employees
- Suppliers
- Community
- Government
- Media
- Non-profits and international organizations
- Professional associations
- Universities
- Regulatory entities

	Interest Group	Channel	Frequency	Descripct
	Partners	Partners Meeting	Twice a year	Reports on prog projects, and otl
-	Employees -	Check-in	Twice a year	Via "check-ins", e with their direc and professiona
		Meetings via Zoom with the President of the Board of Directors	Twice a year	Updates on initiatives/busin topics.
		Website	Permanently	Suggestions an website are answ
	Clients	Sustainability Newsletter	Bimonthly	Updates on initi
		Social media	Permanently	Comments and Marketing depa
	Suppliers	Purchasing Department	Permanently	The Purchasing and complaints
	Community	Website	Permanently	Fundamorgan's responding to o channel.
		Meetings with allied organizations	Permanently	Throughout the non-profits to di
_	Regulators	On-site/regulatory	Permanently	We stay in o regulators, com received in writi from them in ou

#### tion

gress regarding the business in general, ther topics related to the partners.

employees have regular conversations ect supervisor about their performance al development.

business results and new inesses, among other employee-related

and comments received through the swered according to related area.

tiatives and advances in sustainability.

nd suggestions are directed via the artment.

Department handles queries, requests, s from suppliers.

s team is responsible for attending and concerns and requests made via this

ne year, meetings are held with allied discuss initiatives and work together.

constant communication with our mplying with official communications ting, and having inspections and audits ur offices.





## **Suppliers**

For Morgan & Morgan and its related companies, fair treatment of its suppliers is essential. We have an Integrity Guide for Suppliers whose purpose is to preserve, strengthen, and promote a value chain based on business ethics.



#### **Contracting Policy for Suppliers**

The Contracting Policy for Suppliers was updated and includes parameters, as well as fundamental and compliance aspects, such as:

- Integrity Guide
- Human Rights Handbook
- Good Environmental Practices
- UNGC Principles

#### **Ethical Commitment**

All our providers must voluntarily accept our Ethical Pact, which governs all actions and relationships with providers, employees, and clients.



**53%** of our suppliers have ethical agreements.

#### **Purchase Procedures Manual**

Morgan & Morgan has a Purchasing The "Self-assessment of Corporate Procedures Manual that contains Social Responsibility" survey, provided procedures regarding to them to voluntarily evaluate their the compliance with the principles of procurement of services and/or products. This manual, based on social responsibility. Sustainable Purchasing Management, assesses not only quality and prices, "Our Integrity Guide regulates the business relationship with our value but also past, present, and future impacts on the environment and chain. In it, we establish avenues for complaints in the event of significant society when procuring products or services. This is the central pillar of a risks detrimental to these strategy that today is part of our commitments." internal CSR policy, which is based on the 7 Axes of the ISO 26000 Standard and the UNGC Principles.



**6%** suppliers are new, providing continuous

service and complying with the Purchasing Department parameters and our CSR Policy.



#### **CSR Self-Diagnosis**

2020

**78%** of all suppliers responded to the survey



2021

**91%** of all suppliers responded to the survey



#### **Corporate Reputation Business Monitor (MERCO)**

#### 2021 Ranking Chart

The Corporate Reputation Business Monitor (MERCO), a reference in Latin America, has published its fourth annual rankings of the 100 companies, the 100 leaders with the best reputation, and the 100 most responsible companies in terms of ESG (environmental, social and governance) in Panama.

Merco EMPRESAS Y LÍDERES	General ranking of companies with the best reputation	<u>ي</u> #26/100
EMPRESAS Y LÍDERES	Industry ranking of companies (Lawyers)	<i>♀</i> #1
EMPRESAS Y LÍDERES	Ranking of leaders with the best reputation: Dr. Juan David Morgan G.	<i>♀</i> #16/100
EMPRESAS Y LÍDERES	General ranking of the most responsible companies	♀ #17/100
	Ranking of the most environmentally responsible companies	♀ #12/50
	Ranking of the most responsible companies in the internal sphere, client, and society	♀ #12/50
	Ranking of the most responsible companies at an ethical and governance level	<b>Q</b> #19/50

## Advances in Cybersecurity issues



#### **Relevant Information Security Program activities:**

- An aggressive security awareness plan that includes bi-monthly reminders and mandatory annual training for employees.
- Quarterly Phishing tests on all employees.
- Constantly updating all our systems and infrastructure to reduce the risk of known vulnerabilities.
- Implementation of DevSecOps initiatives to secure internally developed applications.
- Implementation of new monitoring and incident management technologies to continuously improve these processes.





#### **Amadeus Legal Software**

For over a year, Morgan & Morgan has been implementing the Amadeus Software, a Legal practical, comprehensive, and robust tool for lawyers in Latin America. Investments of this nature solidity, demonstrate our trustworthiness, and commitment.

With this new system, organizational governance is strengthened, and better technology for our employees translates into time efficiency and reduced bureaucracy, as well as improvements in internal processes to offer our clients a first-class service.



# Corporate Wellness

Throughout 2021, Morgan & Morgan continued to demonstrate leadership, agility, resilience, and the capacity to innovate, as it faced the challenges of the Covid-19 pandemic.

Since the beginning of the crisis, the firm's absolute priority has been to protect the firm's most valuable asset: its people.

Below are some of the initiatives implemented to guarantee a safe work environment:

## **Vaccination traffic light**

The firm encouraged vaccination against Covid-19 to avoid serious symptoms and a risk of hospitalization or death, providing free transportation for employees who wanted to get vaccinated during working hours. We also launched the "vaccination traffic light", which monitored data on the number of unvaccinated employees, as well as those who received the first and second dose, respectively.

Fortunately, as of November, the traffic light showed significant progress regarding vaccination:







## • "Your Company Takes Care of You"

Morgan & Morgan continued to implement the biosafety protocol known as "Your Company Takes Care of You", setting guidelines for employee wellbeing in all contexts: at home, commuting, and within the office, as well as offering educational tools, creating a hygienic environment with all government-recommended safety measures.



## • Hygiene measures at MMG Tower

Social distancing measures were maintained in the lobby and common areas, including elevators, as well as the use of antibacterial gel, temperature checks, deep sanitation in common areas, a strengthened cleaning routine with specialized products, and the use of specialized filters in air conditioners, among others.



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## Physical and emotional well-being of employees

Through the "Wellness at Home" program, employees continued to access talks on Covid and other health-related topics. We also continued to offer various training courses via the "Morgan Academy" platform, which all employees can access to take technical/regulatory, organizational courses, among others.





## Mental Health Access

The firm kept its Psychological Assistance Program as a way to contribute to the mental health of its employees. Offering free and confidential support to all employees and their families, 24 hours a day, 7 days a week, we continue to support those who are going through stress, depression, and/or anxiety.

## Telemedicine

Since the pandemic began, employees have had access to a Telemedicine service that includes:



Free medical video consultations



Use of the SEMM (Medical Emergency Mobile Service) App



Special monitoring of patients with Covid-19



24 hours a day/7 days a week

Free and con dential



In addition, the firm reactivated the MEDIMOR clinic, an exclusive and free in-house general medicine clinic for employees, which also monitors cases related to chronic disease.





## +80%

of all employees remained working from home during 2021.

All employees received





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60

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## • Other employee incentives:

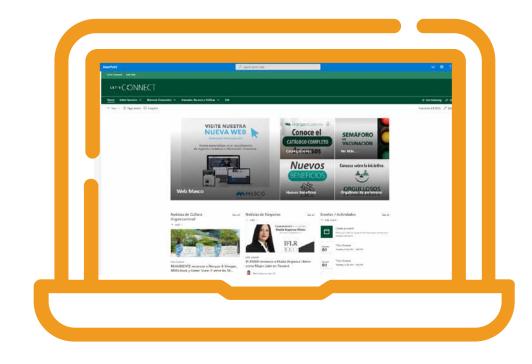
## 100% of full-time employees have: Private life and emergency health insurance Annual benefit to purchase corrective eyewear, with the possibility of financing Nursing room for employees who need it. Savings/retirement plan Gasoline bonus for carpooling employees (with the pandemic and considering that most employees were working from home, this was paused for a few months; in mid-2021 it was reactivated for employees returning to their jobs, helping them avoid public transportation and, thus, exposure to contagion). Scholarships: Financial aid for employee dependents with outstanding grades; scholarships for advanced, post-graduate, or master's degrees for employees; and interest-free loans for bachelor's, advanced, post-graduate, or master's degrees. ln 2021, scholarships were scholarships for

awarded to children of employees

## New internal tool "Let's Connect"

The new internal communication tool, "Let's Connect", was released to provide employees online access to the latest news, corporate initiatives, and business deals, and to keep them informed of internal vacancies, birthdays, new hires, and changes in policies, among others.

Still in its "beta" phase, we continue to scale up the platform, always considering the security of company data. This tool also enhances employee-firm communication, allowing online feedback from any member of the organization. Furthermore, transparency is strengthened as clear, up-to-date information flows freely, processes are streamlined, and important information is recorded.



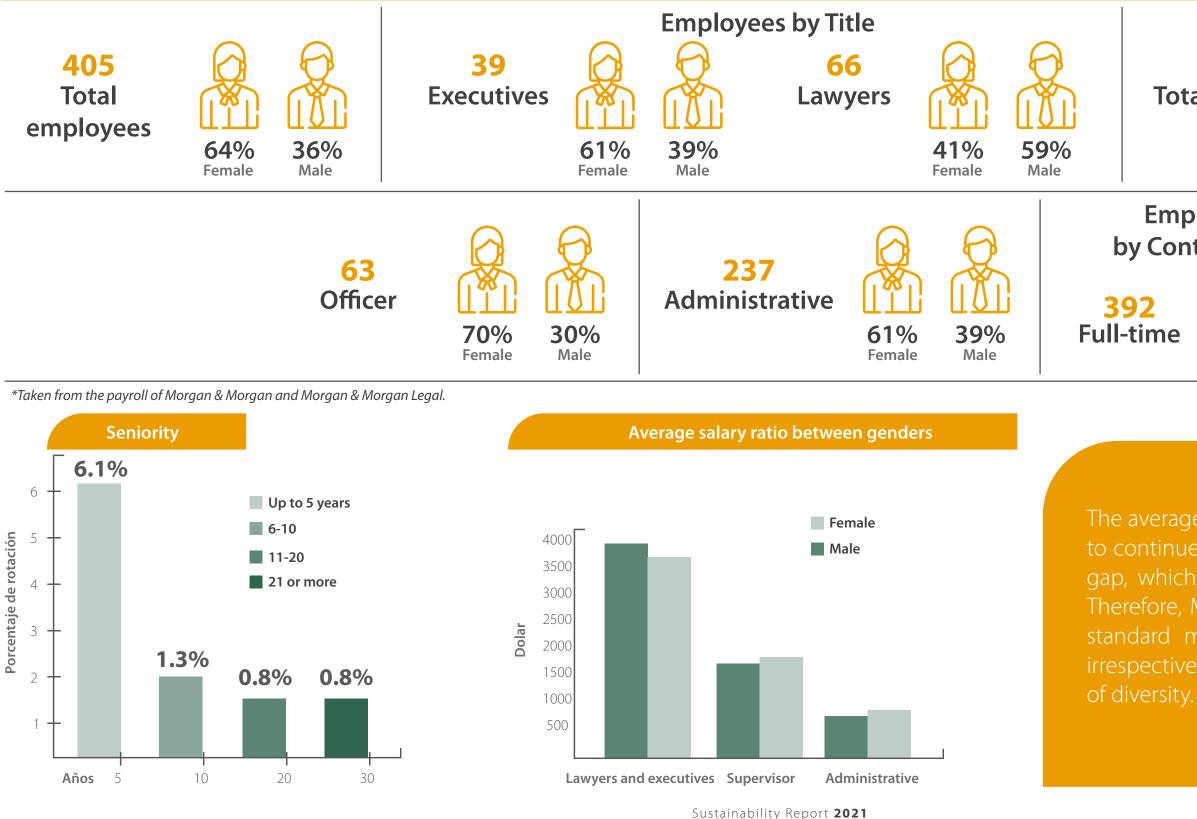
advanced studies







Workforce Composition





## Employees by Contract Type

### 92 13 time Part-time

The average salary gender ratio is important to continue working on reducing the salary gap, which is still a challenge nationwide. Therefore, Morgan & Morgan considers the standard market ratios regarding salaries, irrespective of the gender or any other type of diversity.



## Women's leadership in our organization

In our organization, women represent: 2020 2021 **63%** ° **64%** of employees of employees **61% 61%** • of leadership positions of leadership positions **16%** — **19%** of partners of partners **71%** — 82% of the total VP/AVP of the total VP/AVP

\*VP: Vice President /AVP Assistant Vice President





#### Gender Parity Initiative (IPG) recognizes Morgan & Morgan

The National Council for Gender Parity of the Ministry of Social Development (MIDES) recognized Morgan & Morgan for its work and promotion of gender equality and reduction of gaps between men and women in the country.

The recognition is given in a special context, where the covid-19 pandemic has evidenced the gaps that still persist to achieve gender equality.









## **Recycling Center**

Through the efficient waste-management of the Recycling Center at MMG Tower, in 2021 the Company managed to:

Process 38.48 tons of recycled material, making it one of the city's most important recycling posts.

Install a compacting machine with the capacity to recover 71% of recycled material and reduce the amount of waste sent to Panama City landfills, expand the capacity to compact recoverable material, and make the waste management process more hygienic.

Educate the community about solid waste management by hosting organizations interested in learning about the new biodigester and compactor installed at MMG Tower.

#### **Materials sent to the Recycling System**

	2020	2021
Material	tons	tons
Paper/fiber	22.483	15.888
Plastics	8.713	6.103
Metals/electronics	4.038	3.988
Glass	12.769	12.504
Organic Waste	0.000	0.000
Total	48.003	38.484

\*Note: the metals/electronics section includes cans, electronics, aluminum, scrap metal, canned food, and metals in general.









Visits to the Recycling Center



#### Holistic waste management center

#### **Environmental benefits**

Contribution to the recycling process

+38tons recycled material

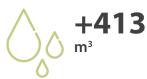
+270total from the workers

Non-renewable energy available

**Available Potable water** 

Available in forests

+365



**Reduction in the atmosphere** 



\*This report has been made by Bliss Earth Recycling Panama (BERP)

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## Measures to promote responsible consumption

#### Energy

Electricity is the main energy source for our offices. Efforts aimed at reducing consumption include:

- 118 250-W solar panels.
- LEED Certified Offices
- LED lighting
- Natural lighting.
- State-of-the-art occupancy sensors and lighting controls.
  High efficiency variable air conditioning system.

#### **Measurement of energy consumption of MMG Tower**



#### Paper

Paper consumption is a relevant element as it is closely linked to the firm's business activity. We therefore promote the use of ecological paper, and since the beginning of the pandemic paper saving has been optimized.

#### Paper consumption indicators

	2018	2019	2020	2021
Туре	Weight	Weight	Weight	Weight
Letter	76,000	68,700	19,700	22,200
Legal	52,460	53,070	15,860	25,010
A4	1,760	800	-	160
x13	4,130	3,835	295	1,180
Total	134,350	126,405	35,855	48,550

There has been a significant decrease in paper consumption during the pandemic, however, we are monitoring the different areas of the organization so we don't return to the consumption patterns we had before the pandemic.







## **#Tupapelcuenta campaign**



In collaboration with Tetrapak, employees participated in the #Tupapelcuenta campaign. In addition, recycling days were organized and educational posters promoting the campaign were placed in the Recycling Center.

## We are committed to carbon neutrality

Morgan & Morgan has signed the Declaration of the Top 50 Carbon Neutral Organizations, meeting the minimum requirements to receive its marguee recognition. Morgan & Morgan has participated since 2021 in "Reduce your corporate carbon footprint", an initiative of the Ministry of the Environment. Our Action Plan will guide the firm towards compliance with the goal of carbon neutrality by 2050, and an intermediate reduction target by 2030.

## **Beach cleanup in Costa del Este**



More than 200 volunteers and allies of Morgan & Morgan participated in the Costa del Este beach cleanup organized in November, in which approximately 11 tons of trash, including plastic, glass, foam, fabrics, aluminum, as well as tires and household appliances, were removed.

#### **Commitments:**

- Develop an annual inventory of greenhouse gases at the corporate level.
- Develop an action plan for carbon neutrality by 2050 that sets ambitious and greenhouse gas emission reduction targets.

## **#PanamáLibreDePlásticos campaign**



Morgan & Morgan accepted the invitation from @soyimpactopositivo to be part of the #PanamáLibreDePlásticos campaign, which seeks to promote societal changes to reduce plastic consumption.





measurable



# External Iniciatives

ACCESS TO JUSTICE

EDUCATION





# Commemorating

FUNDAMORGAN celebrated its more than 20-year history, strengthening its commitment and focus on:

FUNDAMORGAN excecutes the communitarias programs of our sustainability strategy. It focuses on **Education** and **Access to Justice**,

in order to contribute to a more just society and a greater quality of life for its citizens.





### tory, strengthening its commitment and focus on: Education in Citizenship and Access to Justice



# Commemorative **Activities**



"Remembering our experiences helps keep the legacy of our founder, Eduardo Morgan Alvarez, a self-made man who was a fearless defender of human rights."



Challenges of youth in times of pandemic:



This initiative had two phases, one for The second phase invited participants to develop a work of art and present it education, and another for creativits to a panel of judges from the MAC. and artistic creation.

The first phase consisted in a series of The contest was aimed at teenagers workshops to educate young and young adults ages 15-24. The participants with collaboration of local entries to the contest included artists. The workshops imparted participants from all provinces and indigenous communities. knowledge on diverse topics, such as human rights, and participation in society, and taught participants artistic 10 winners were selected and received skills to incentivize their creation and a cash prize and had their works expression through art. showcased in the MAC during the month of August.

# human rights and citizenship (participation in alliance with the Museum of Contemporary Art-MAC)



## Contest: Youth, human rights, and writing



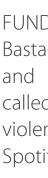
Starting in June, and during the month of July, registered participants developed their stories, supported by workshops that the Foundation offered in alliance with the Grupo de Lectores de Panama, the Camara Panameña del Libro and the Ministry of Culture.

Two winners were selected during the International Book Fair of Panama, and received a cash prize, a scholarship for a PROFE 2022 course, and an internship at the Camara Panameña del Libro.

## Justice Cinema at the Hayah International **Festival of Short Films**



The Hayah International Short Film Festival, in its thirteenth edition, innovated by creating a category of film called "Justice Cinema", in collaboration with FUNDAMORGAN, to raise awareness about gender-based violence. Panamanian and international filmmakers alike participated in this special category of the festival, and their works reflected a hopeful message and resolution for issues related to violence against women in all its manifestations.





Sustainability Report 2021

winners

62

short films

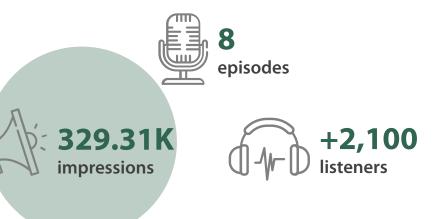
## Commemorative Activities



## Violencias Podcast creating awareness of gender-based violence



FUNDAMORGAN, in collaboration with *Indomables*, the Basta-Panama Editorial Committee, Avon Foundation, and Telemetro Radio, created an 8-episode podcast called Violencias, that discussed the different types of violence that affect women. The podcast is available on Spotify, Apple, Google, Go Loud and MedcomGo.



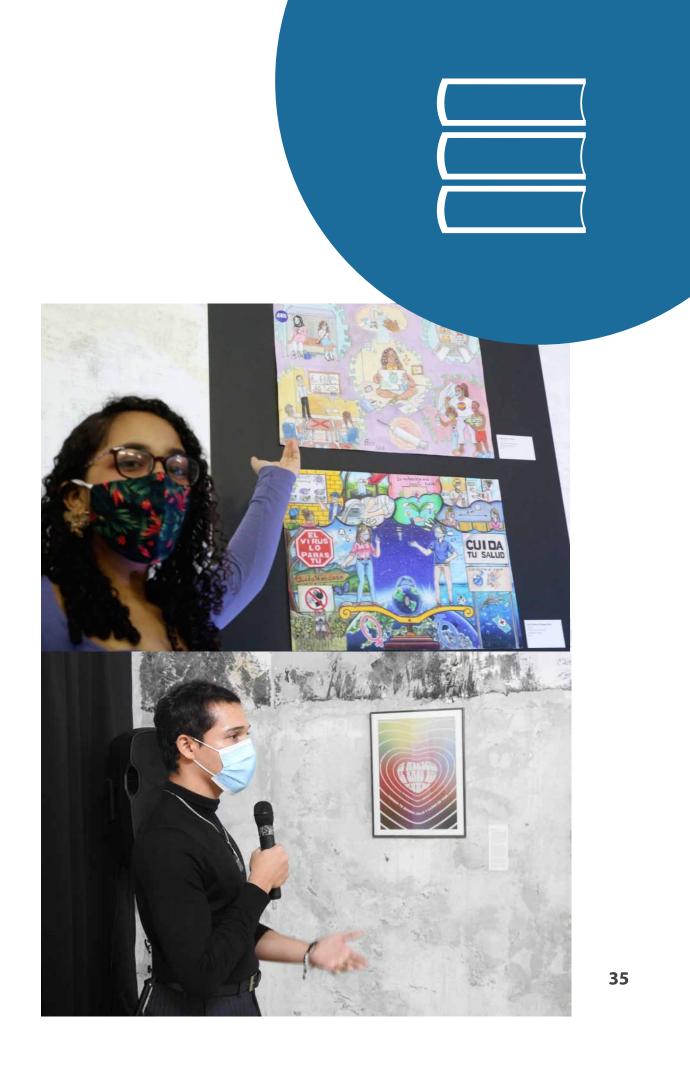


# **Education on Citizenship**

## Responsible Citizenship and Human Rights Program

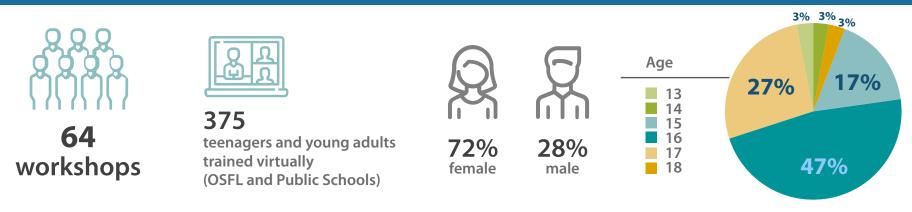
Since 2014 we are committed to train adolescents and young adults in Panama and, thanks to the collaboration of the United States Embassy, we held the eight version of the Program: Promotion of Human Rights and Construction of a Responsible Citizenship, which offers teenagers and young adults training and education in life skills such as the exercise of democracy, human rights and other competences, as a method to raise responsible, participatory citizens, who are aware of their personal dignity, are respectful of others and of their community.

During 2021, during the covid-19 pandemic, the program continued to reinvent itself to adapt to our new reality, which included the prolonged closure of in person activities in institutions and schools across the country. During this challenging time, FUNDAMORGAN reaffirmed, with a greater sense of urgency than ever, its commitment to the education of youth in citizenship and human rights. This gave teenagers and young adults spaces in which they could strengthen life skills and other competencies to help face the complex situations caused by the covid-19 pandemic. FUNDAMORGAN continued airing its segment on Radio Panama and created a Virtual Learning Platform called "Citizen Academy."





#### Training



#### Radio



The segment "Academia Ciudadana Radio" was broadcast every Saturday on Radio Panama, in the Agenda Ciudadana radio show. This segment discussed topics on human rights, citizen participation, debate and other topics that promote good citizen competencies.



#### "You can stop the virus" Drawing Contest



To highlight the importance of citizen participation and the involvement of Panamanian youth to help contain the spread of Covid-19, and help families, communities, and the environment, Fundamorgan held the "You Can Stop the Virus" drawing contest, alongside the #TodoPanama Movement, and with the collaboration of the Museum of Contemporary Art (MAC), the United States Embassy, and ANCON.









**40** radio segments broadcast by Radio Panama





**10** winners



#### Collaboration to create the virtual learning platform "Academia Ciudadana"



The virtual learning platform "Academia Ciudadana," an initiative led by Fundamorgan, the OEI and ASPADE, was presented in November at the head office of the Tribunal Electoral.

This platform strives to develop critical thinking and citizen competencies through a variety of online courses, including the importance of debate as a pedagogical tool. The platform is free and available to the public.

#### **Other education initiatives**

new students from the Law and Political Science Faculty of the University of Panama received the Eduardo Morgan Alvarez scholarship.

#### **Strategic Allies**

- The United States Embassy in Panama.
- The Panamanian Debate Association (ASPADE).
- The Organization of Iberoamerican States for Education, Science and Culture.
- Agenda Ciudadana Radio Show.





#### www.academiaciudadana.org/





# Access to Justice

In order to guarantee and promote the human right of "access to justice", in favor of a society with greater justice and equity, we concentrate efforts on: **Pro-Bono and the Community** Legal Assistance program.



#### **Pro-Bono: Bringing legal advice to the Community**

Morgan & Morgan is the first Panamanian company signatory of the Pro-Bono Declaration of the Americas, committing to work a number plural of Pro-Bono hours per year. The lawyers of the firm are a key part of this program, contributing their time and experience in free legal advice to various Non-Profit Organizations and other public interest projects.

Since the program was formalized in 2012, lawyers have donated more than 15,000 hours of pro bono work. During 2021, the firm renewed its commitment to offer legal advice to more than 20 non-profit organizations (NGOs) who received legal guidance and training on corporate issues, labor and tax, intellectual property, among others.

Sustainability Report 2021

- · We renewed the alliance with the City of Knowledge (main purpose is to support entrepreneurs).
- and the Child Protection System.
- We were an acting party in the Mental Health bill



We are proud to highlight that:

- We process the formation of new NGOs before the Ministry of Government and Justice, and we support them with other procedures.
- We offered training on topics related to labor law, trademark management and copyright law, and protection of data to the membership of CAPADESO (Panamanian Chamber of Social Development).
- We signed a collaboration alliance with "Panama en Positivo", to benefit women in jail with free legal assistance in their criminal proceedings.



#### **Acknoledgements**



For the ninth consecutive year, Morgan & Morgan has been distinguished as "Leading Lights" in Latin America by its Pro-Bono program. In Panama, only Morgan & Morgan has achieved this recognition, sharing honors with other high-caliber firms in the region.

The distinction was granted by Latin Lawwer, who annually, in conjunction with the Cyrus R. Vance Center for International Justice, investigates the practice within the firms and the involvement of their lawyers.

**Achievements 2021** +900+20**OSFL** beneficiaries **Pro-Bono hours** Among our beneficiary organizations we can mention: ALDEAS INFANTILES SOS FUNDACIÓN LUZ Y VIDA PANAMÁ Protección a la infancia y la familia -undación mareaverde Costa Recicla PASIÓN POR UN PANAMÁ TEATRO MAC PANAMÁ **NACIONAL** 

DE PANAMÁ









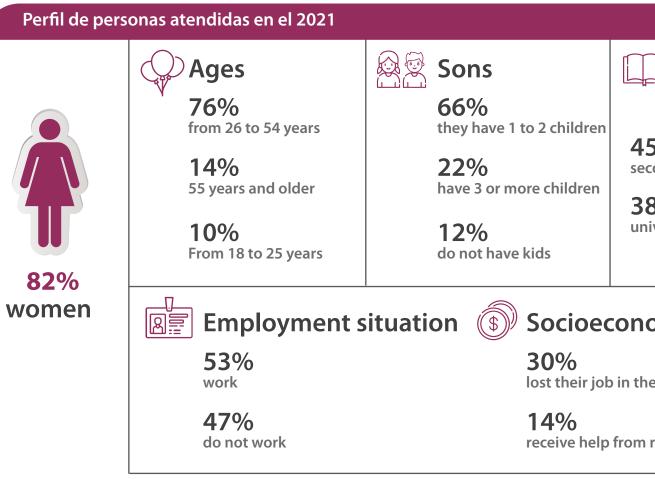






#### • The Community Legal Assistance Program

The Community Legal Assistance Program's mission is to provide free legal support to women victims of domestic violence that generate income less than \$800.00 per month, in family and criminal legal proceedings. There are already more than 3,200 legal processes that have been processed and that, without the support of this program, could not have been carried out. Via awareness activities, the program has impacted more than 11,000 people with the purpose of learning to recognize violence, its beginnings and how to stop it.





Scholarship complete		Nationality	
5% condary 8% niversity	12% primary 5% vocational	are foreigners 85% are Panamanian	
omic situ	lation		
ne pandemic	11% take care of	children	<b>20%</b> depend on their partner
relatives	<b>25%</b> do informal work		







\*A person served can receive more than one service.

### Recognition



The Community Legal Assistance Program received recognition in the Category "Women Empowerment", in the award for Good Practices of the SDG Seal 2021 granted by the Ministry of Social Development (MIDES).





#### In 2021, in addition to legal assistance, the following activities were carried out:

#### Adolescent awareness project: building relationships free of violence



Through this initiative, we trained adolescents and mothers of "Fundación Espacio Creativo", with the aim of breaking gender stereotypes and exploring new forms of coexistence. This project was carried out with the support of Avon Foundation, APLAFA, FUN, United Nations Population Fund (UNFPA) and other allies. Campaign: call things by its name. Violence, is violence





This Campaign calls for citizens to question the different forms of gender violence that manifest through everyday situations such as street harassment, violence in social networks, micromachism, and the lack of co-responsibility related to home care tasks.

Men can be allies in these issues, unlearning behaviors that generate inequality and talking about it. Is Campaign is a co-creation between FUNDAMORGAN, Sumarse-Global Ministry of Social Compact, Development and Espacio Creativo Foundation and has allies such as the Parity Initiative of Gender (IPG), UN Population Fund (UNFPA), Masculinity for Equity, and the National Institute for Women (INAMU). It was available online thru social channels and on television (RPC, OyeTV, EcoTv and Telemetro).



Conformity to GRI Standards: Essential Option

**GRI 101** Fundamentals 2016

GRI Standard	Description	Page no. or direct answer			
Organizational Profile					
102-1	Name of the organization.	About this report, p.5.			
102-2	Activities, brands, products, and services.	About us, p.6.			
102-3	Location of headquarters.	About us, p.4.			
102-4	Location of operations.	About us, p8.			
102-5	Ownership and legal form.	About us, p5.			
102-6	Markets served.	About us, p.8.			
102-7	Scale of the organization.	About us, p.8.			
102-8	Information on employees and other workers.	Corporate Wellbeing, p.25.			
102-9	Supply chain.	Corporate Governance, p.19.			
102-10	Significant changes to the organization and its supply chain.	No significant changes.			
102-11	Precautionary Principle or approach.	Corporate Governance, p.14.			
102-12	External initiatives.	About us, p.6, p.7.			
102-13	Membership of associations.	About us, p.6, p.7.			
Strategy					
102-14	Statement from senior decision-maker.	Message of our Board of Directors, p.3.			
	Ethics and integrity				
102-16	Values, principles, standards, and norms of behavior.	Corporate governance, p.14,15,16.			
	Governance				
102-18	Governance structure.	Corporate governance, p.14.			

	Stakeholder engagement	,
102-40	List of stakeholder groups.	Corp
102-41	Collective bargaining agreements.	Com
102-42	Identifying and selecting stakeholders.	Corp
102-43	Approach to stakeholder engagement.	Corp
102-44	Key topics and concerns raised.	Corp
	Reporting practice	
102-45	Entities included in the consolidated financial statements.	Abou
102-46	Defining report content and topic Boundaries.	Abou
102-47	List of material topics.	Corp
102-48	Restatement of information.	This indic
102-49	Changes in reporting.	This indic
102-50	Reporting Period.	Abou
102-51	Date of most recent report.	Ther
102-52	Reporting cycle.	Annu
102-53	Contact point for questions regarding the report.	Abou
102-55	GRI content index.	Table
102-56	External assurance.	More
103-1	Explanation of the material topic and its Boundary.	Abou
103-2	The management approach and its components.	Abou
103-3	Evaluation of the management approach.	Abou
	+	

rporate Governance, p. 18

municación de Desempeño, p. 51.

rporate governance, p.36.

rporate governance, p.36.

rporate governance, p.36.

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out this report, p.4.

rporate Governance, p.16.

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organ & Morgan self-declares its compliance level.

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out this report, p.4.

out this report, p.4.

	Economic Performance	T
201-1	Direct economic value generated and distributed.	Corpor
201-2	Financial implications and other risks and opportunities due to climate change.	FUNDA
201-3	Defined benefit plan obligations and other retirement plans.	Enviro
201-4	Financial assistance received from government.	Morga Panam There v
	Market presence	
202-1	Ratios of standard entry level wage by gender compared to local minimum wage.	Corpor
202-2	Proportion of senior management hired from the local community.	99% of comm
	Indirect Economic Impact	
203-1	Infrastructure investments and services supported.	FUNDA
203-2	Significant indirect economic impacts.	Not rep
	Procurement Practices	
204-1	Proportion of spending on local suppliers.	Corpor
	Anti-corruption	
205-1	Operations assessed for risks related to corruption.	The Co operat Howev risks.
205-2	Communication and training about anti-corruption policies and procedures.	Corpor
205-3	Confirmed incidents of corruption and actions taken.	If there determ
	Anti-Competitive Behavior	
206-1	Legal action for anti-competitive behavior, anti-trust, and monopoly practices.	There v practic
		1

orate Wellbeing, p.25

DAMORGAN, p.31-42.

ronment, p.27-30.

gan & Morgan complies with the mandatory pension plans in ama. e was no government financial assistance received.

orate Wellbeing, p.25.

of senior executives in the organization are from the local munity.

DAMORGAN, p.31-42.

reported.

oorate Governance, p.19.

Compliance department promotes a holistic analysis of rative risk in all areas, including risks related to corruption. vever, individual areas are not specially analyzed for these s.

oorate Governance, p.16-17.

ere is an internal corruption incident, the Audit department rmines the disciplinary measure that must be taken.

e were no action actions by causes related to monopolistic tices or anti-competitive behaviors.

	Environmental Indicators	
	Materials	
301-1	Materials used by weight or volume.	Environment, p.27-30.
301-2	Recycled input materials used.	Environment, p.27-30.
	Energy	
302-1	Energy consumption within the organization.	Environment, p.27-30.
302-2	Energy consumption outside the organization.	Environment, p.27-30.
302-3	Energy intensity.	Environment, p.27-30.
302-4	Reduction of energy consumption.	Environment, p.27-30.
302-5	Reductions in energy requirements of products and services.	Environment, p.27-30.
	Emissions	
305-1	Direct Scope (Scope 1) GHG Emissions.	Not measured.
305-2	Energy indirect (Scope 2) GHG Emissions.	Not measured.
305-3	Other indirect (Scope 3) GHG Emissions.	Not measured.
305-4	GHG emissions intensity.	Not measured.
305-5	Reduction of GHG emissions.	Not measured.
305-6	Emissions of ozone-depleting substances (ODS).	Not measured.
305-7	Nitrogen oxides (NOx), sulfur oxides (SOx), and other significant emissions.	Not measured.
	Environmental Compliance	
307-1	Non-compliance with environmental laws and regulations.	There was compliance with all laws and regulations.
	Supplier Environmental Assessment	
308-1	New suppliers that were screened using environmental criteria.	Corporate Governance, p.19.
308-2	Negative environmental impacts in the supply chain and actions taken.	We do not evaluate the current or potential environmental impact in our supply chain.

	Social: Labor practices and decent work	
	Employment	
401-1	New employee hires and employee turnover.	
401-2	Benefits provided to full-time employees that are not provided to temporary or part-time employees.	
401-3	Parental leave.	
	Labor/Management Relations	
402-1	Minimum notice period regarding operational changes.	
	Training and Education	
404-1	Average hours of training per year per employee.	
404-2	Programs for upgrading employee skills and transition assistance programs.	
404-3	Percentage of employees receiving regular performance and career development reviews.	
	Diversity and Equal Opportunity	
405-1	Diversity of governance bodies and employees.	
405-2	Ratio of basic salary and remuneration of women to men.	
	Non-Discrimination	
406-1	Incidents of discrimination and corrective actions taken.	
	Freedom of association and collective bargaining	
407-1	Operations and suppliers in which the right to freedom of association and collective bargaining may be at risk.	

Corporate Wellbeing, p.25-26.
Corporate Wellbeing, p.21-26. There are no part-time employees currently.
Corporate Wellbeing, p.26. Morgan & Morgan complies with the mandatory maternity leave plans in Panama.
There is no established minimum notice period for organizational changes.
Corporate Wellbeing, p.22-25.
Corporate Wellbeing, p.22-25.
Corporate Wellbeing, p.22-25.
Corporate Wellbeing, p.22-25.
Corporate Wellbeing, p.22-25.
There were no such reported incidents.

The operations or suppliers are not evaluated or identified with these criteria.

	Social: Labor practices and decent work
	Child Labor
408-1	Operations and suppliers at significant risk for incidents of child labor.
	Forced or compulsory labor
409-1	Operations and suppliers at risk for incidents of forced labor or compulsory labor.
	Security Practices
410-1	Security personnel trained in human rights policies or procedures.
	Social: Human Rights
	Human Rights Assessment
412-1	Operations that have been subject to human rights reviews or impacts.
412-2	Employee training on human rights policies or procedures.
412-3	Significant investment agreements and contracts that include human rights clauses or that underwent human rights screening
	Social: Society
	Local Communities
413-1	Operations with local community engagement, impact, assessments, and development programs.
413-2	Operations with significant actual and potential negative impacts on local communities.
414-3	Percentage and total number of operations that have been subject to human rights reviews or impacts.
	Supplier Social Assessment
414-1	New Suppliers that were screened using social criteria.
414-2	Negative social impacts in the supply chain and actions taken.

Corporate Governance, p.19.
Corporate Governance, p.19.
The security personnel has not been trained in human rights aspects.
Corporate Governance, p.19.
Corporate Governance, p.17.
Corporate Governance, p.19.
FUNDAMORGAN, p.31-42.
No impact.
Besides our Risk Management System, we have not revised or evaluated operations with these criteria.
Our suppliers are not formally evaluated with these labor criteria, but we do send ethical commitment letters, see Corporate Governance, p.19.
We do not measure potential negative impact on our supply chain; however, our Supplier Hiring Policy includes fundamental and compliance aspects and parameters, see Corporate Governance, p.19.

	Social: Society
	Public Policy
415-1	Political contributions.
	Social: Responsibility of the product
	Marketing and Labeling
417-1	Requirements for product and services information and labeling.
417-2	Incidents of non-compliance concerning products and services information and labeling.
417-3	Incidents of non-compliance concerning marketing communications.
	Customer Privacy
418-1	Substantiated complaints concerning breaches of customer privacy and losses of customer data.
	Socioeconomic Compliance
419-1	Non-compliance with laws and regulations in the social and economic area.

Morgan & Morgan does not make financial contributions or in-kind contributions to any political party or related institutions.
We comply 100% with the norms related to the type of information that is required for products and services.
There was no lack of compliance.
There was no lack of compliance.
There were no complaints.
There were no complaints.



# Relationship with the Sustainable Development Goals

In September 2015, the United Nations General Assembly passed the 2030 Agenda, a plan with 17 objectives and 169 goals. It's an integral, ambitious, and universal route that intends to change the course of our planet towards sustainable development. MMG Bank acknowledges that companies play a fundamental role in the attainment of the Sustainable Development Goals. For this reason, we have aligned our sustainability strategy with these goals as we share the purpose of contributing to a more environmentally sustainable, economically prosperous, and socially just world. We highlight our contribution to the SDGs for which we have a greater capacity of influence, as follows:

ODS	Description	pg #
4 POULITY FOULATION	Responsible Citizenship and Human Rights Program. Beca Eduardo Morgan Álvarez.	35-37 37
	Women's leadership in the organization. Community Legal Assistance Program.	26 40 -42
8 DEPART WOOK LAND ECONOMIC CROWTH	Corporate Standards. Corporate Wellness.	14-20 21-26
12 accession constraints 13 clark CO	Environment.	27-30
16 PLUCE, AUSTREE AND STRONG INSTITUTIONS	Pro Bono Program. Community Legal Assistance Program.	38 y 39 40-42
17 PROTINGUES FOR THE GOULS	Citizenship Education Program. Pro Bono Program. Community Legal Assistance Program.	35-37 38 y 39 40-42





## 2021 Sustainability report